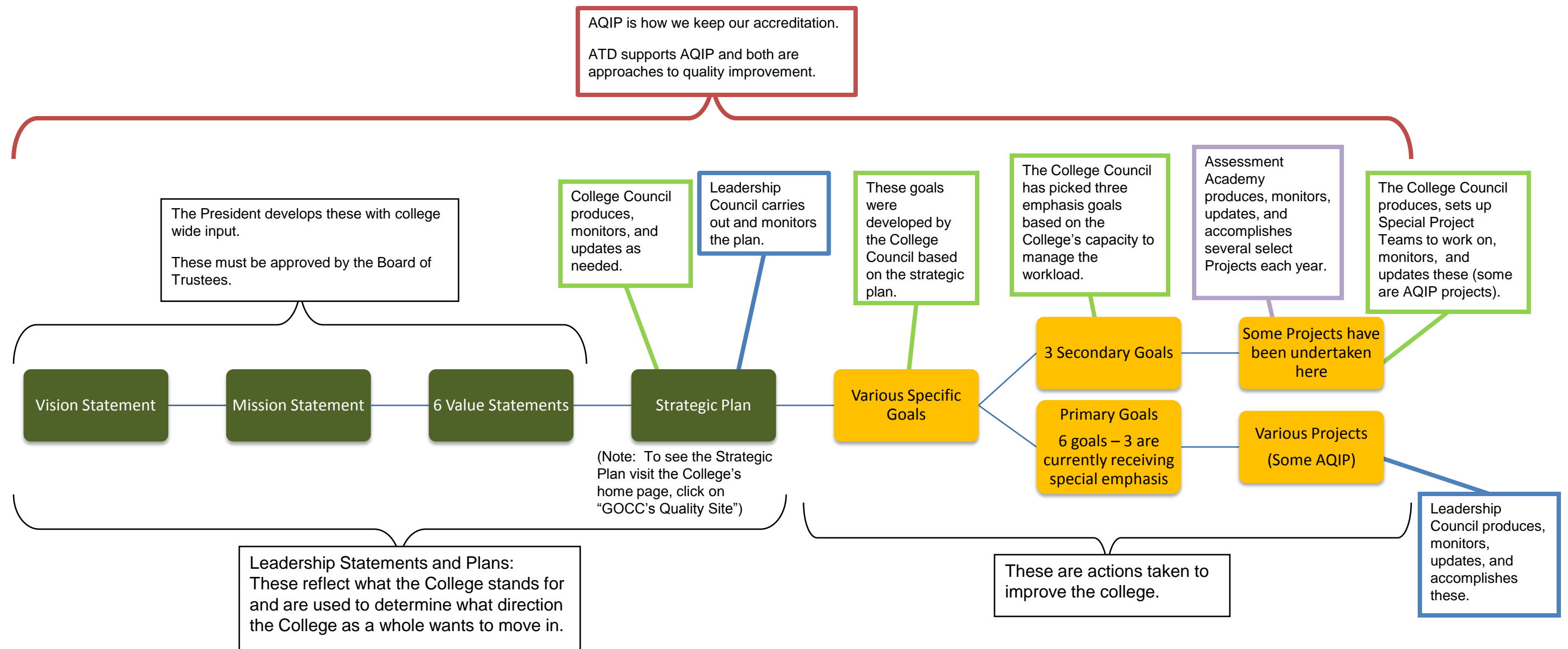


Glen Oaks Community College Model for Change

(A Process map and descriptions that show how decisions are made and who makes them.)



Who are these Committees and groups?

College Council: This is one of the College's governing bodies. It is a diverse group of faculty, support staff, administration, and leadership personnel. If you are interested in understanding the college better and helping improve the college, join the College Council.

Leadership Council: Made up of leadership personnel (president, deans, assistant dean, and the chief operations officer).

Assessment Academy: Made up of leadership, faculty, and staff members.

What are AQIP and ATD?

AQIP "Academic Quality Improvement Program" (developed by the Higher Learning Commission) – This is how we have chosen since 2000 to maintain accreditation, based on continuous quality improvement (CQI) principles.

ATD "Achieving the Dream" – This is a data driven initiative with a student success emphasis. ATD is particularly concerned about student groups that traditionally have faced significant barriers to success, including minorities and low-income students. ATD focuses on methods that help us make better informed decisions regarding student success. ATD also supports our AQIP activities.

KPI's "Key Performance Indicators" -- These measure the College's performance in critical areas as defined by us (such as student retention rates).

Glen Oaks Community College

Detail on committees, groups, people, and major programs

Who are these Committees and groups (expanded)?

College Council: This is one of the College's governing bodies. It is a diverse group of faculty, support staff, administration, and leadership personnel. Members of the College Council are all volunteers interested in helping to improve the College. Responsibilities of the College Council include producing, monitoring, and updating the College's Strategic Plan, formulating goals for the College, based on stated values, that help carry out the Strategic Plan, and producing projects and project teams meant to fulfill those goals. If you are interested in understanding the College better and helping improve the College, join the College Council. (Present members: Gary Wheeler, Ana Gaillat, Patricia Morgenstern, Dennis McCarthy, Beverly Andrews, Marilyn Wieschowski, Amy Young, Alissa Sheftic, Cynthia Copney, Judy Fetch, Ren Hartung, Jeff Hucko, and Michael Northrop)

Leadership Council: Made up of leadership personnel (president, deans, assistant dean, and the chief operations officer) (Presently: Gary Wheeler, Ana Gaillat, Patricia Morgenstern, Dennis McCarthy, Marilyn Wieschowski).

Assessment Academy: Made up of leadership, faculty, and staff members (Presently: Patricia Morgenstern, Dennis McCarthy, Alissa Sheftic, Ana Gaillat, Beverly Andrews, and Jeff Hucko).

ATD committee: Helping to get ATD working at Glen Oaks (Presently: Sarah Simmons, Alissa Sheftic, Michael Sandelin, Beverly Andrews, Amy Young, Ana Gaillat, Patricia Morgenstern, Gary Wheeler, Steve Ryno, Marilyn Wieschowski).

Who are these people? What is this person's basic job?

Board of Trustees: This is the major governing board for Glen Oaks Community College. Made up of seven members elected at-large from the community college district for six year terms. The Board of Trustees, as provided by statute, delegates executive authority to the college president, sets performance outcomes expectations, and adopts policies for broad College governance. Day-to-day implementation of College policies are left to the College administration.

President: Gary Wheeler – The President is the Chief Executive Officer of the College and is responsible for the operation of the College as a whole – providing for the College's growth and continued success. The President works with groups inside the College (including the groups and committees listed above) to help lead the College. The President also works with groups outside of the College (including state and federal legislators and various county organizations) in order to advance the College and St Joseph County.

Dean of the College: Ana Gaillat – This person is the Chief Academic Officer responsible for the development, oversight, evaluation, budget, and assessment of learning outcomes for all of the colleges academics** and curriculum**. This person also oversees the faculty of the College (hiring, orientation, evaluation, and professional development).

**Academics = The community of students and faculty engaged in higher education.

**Curriculum = A set of courses and their content.

Assistant Dean of Instruction: Patricia Morgenstern – This person works with the Dean of the College to assure the quality and appropriateness of the college's academic programs, recommends to the Dean of the College qualified personnel to fill full-time and part-time faculty positions, and provides orientation to new faculty in cooperation with other college personnel. This person also provides oversight in areas of class schedules, and faculty teaching assignments. This person also provides oversight for the Distance Learning Center, including providing professional development opportunities to on-line faculty and facilitating the Distance Learning Advisory Team's quality initiatives.

Chief Operations Officer (COO): Marilyn Wieschowski – This person oversees the operations of the college including budgeting, accounting, student receivables (collecting money from students), facilities, information technology, WebAdviser, Datatel system, human resources, and business office (including the bookstore). Manages the plant fund (these are monies that are meant for the physical facilities and grounds of the College).

Dean of Students and Community Services: Dennis McCarthy – This person is responsible for all of student services at the College. Major areas include admissions, registration, counseling, advising, financial aid, disability services, student records, athletics, student activities, and overseeing grant programs including: Upward Bound and Student Support Services Grants.

Major "Intellectual organisms" that affect quality at the College:

AQIP "Academic Quality Improvement Program" – (developed by the Higher Learning Commission**) This is how we maintain accreditation based on a Continuous Quality Improvement (CQI) model. Because of the importance of accreditation, AQIP has the potential to influence all areas of College operations with improvement projects that are constantly "in the works." The College reports on the overall progress of College improvement initiatives annually with a major report occurring every 4 years called the "Systems Portfolio." Data collected and any actions taken under ATD (Achieving the Dream) are meant to support AQIP.

** Higher Learning Commission (HLC) – Based in Chicago, this is a commission set up by member colleges to monitor college performance on key measurements. This is our College's re-accreditation organization.

Systems Portfolio – This is a major document submitted to the Higher Learning Commission (HLC) once every 4 years. The document is used to report on the state of the College and its CQI initiatives in 9 major categories of operation. The Systems Portfolio is used by the HLC to evaluate and determine the re-accreditation of our College (The Systems Portfolio is available to the public through the College's website - click on "GOCC's Quality Site" link on the home page. This is a great recourse if you really want to know how the College operates.)

ATD "Achieving the Dream" – This is a data driven initiative with a student success emphasis. Achieving the Dream is particularly concerned about student groups that traditionally have faced significant barriers to success, including students of color and low-income students. Achieving the Dream focuses on methods that help us make better informed decisions regarding student success. Achieving the Dream is interested in helping to create a culture of evidence in which data and inquiry drives change to close achievement gaps and improve student outcomes. Achieving the Dream is meant to support AQIP.

SSS grant – This is a grant designed to provide support that improve success rates of first generation, low income, and students with disabilities. The grant is focused on improving retention rates, academic performance, and graduation/college transfer rates. This grant is one of the "TRIO" grant programs of the US Federal Government's Department of Education (Upward Bound is another "TRIO" grant the College has that serves a similar population at the 9th through 12th grade level -- encouraging college attendance and graduation).